



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 10-26-2015**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: October 22, 2015

SUBJECT: JEFFERSON COUNTY Meetings – Week of October 26, 2015

| | | | |
|---------------------------------------|---|------------------|---|
| October 26, 2015 Monday | Planning and Zoning Committee | 8:30 a.m. | Jefferson County Courthouse Rm 203 |
| October 27, 2015 Tuesday | Nutrition Project Council | 2:00 P.M. | Workforce Development 874 Collins, Rm 103, Jefferson |
| | *Mid WI Federated Library Systems Board (Agenda Revised) | 6:00 p.m. | 112 Clinton St, Horicon |
| | County Board | 7:00 p.m. | Jefferson County Courthouse Rm 205 |
| October 28, 2015 Wednesday | *Administration and Rules Committee (Agenda Revised) | 8:30 a.m. | Jefferson County Courthouse Rm 112 |
| | Criminal Justice Collaborating Council (CJCC) | 12:00 p.m. | Jefferson County Courthouse Rm 202 |
| October 29, 2015 Thursday | No Scheduled County Meetings | | |
| October 30, 2015 Friday | No Scheduled County Meetings | | |
| October 31, 2015 Saturday | No Scheduled County Meetings | | |
| November 1, 2015 Sunday | No Scheduled County Meetings | | |

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, OCTOBER 26, 2015

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the Agenda**
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
- 6. Approval of September 28, October 12 and October 15, 2015 Committee Minutes**
- 7. Communications**
- 8. Discussion and Possible Action on Request by David Raymond to Revisit the Requirement for a Petitioner to Obtain Town Approval Prior to Consideration by the Planning and Zoning Committee-Can Zoning Legally Require a Petitioner to Obtain Town Approval**
- 9. September 2015 Monthly Financial Report for Land Information Office – Andy Erdman**
- 10. Report and Demo of 2015 Aerial Photography**
- 11. Report on Land Information Plan Update Timeline and Instructions**
- 12. October 15, 2015 Monthly Financial Report for Zoning – Rob Klotz**
- 13. Discussion and Possible Determination of Whether Miniature Pigs Can be classified as Household Pets**
- 14. Preliminary Plat Review for Balsam Hill Subdivision, Town of Watertown**
- 15. Review and Possible Action on a Modification of the A-3, Agricultural/Rural Residential Zone on PIN 004-0515-2143-000 in the Town of Cold Spring**
- 16. Discussion and Possible Action on Petitions Presented in Public Hearing on October 15, 2015:**
 - R3852A-15 & CU1852-15 – Town of Sullivan to create a Business zone with conditional use for public/semi-public use for the fire station at W1904 W Main St, Town of Sullivan
 - R3853A-15 & CU1853-15 – ADL Properties to create an A-2 zone with conditional use for a commercial stable at N2895 Cushman Rd, Town of Hebron
 - R3842A-15 – Clayton Morrison to create a new building site on Riess Rd, Town of Aztalan
 - R3833A-15 – Jeff & Sandy Leverenz to create a 2-acre lot around W346 Concord Center Dr in the Town of Concord
 - R3834A-15 – Jeff & Sandy Leverenz/Saddle Wish Farm to create two new building sites on Concord Center Dr and a lot around the home at W158 Concord Center Dr, Town of Concord
 - R3843A-15 – Scott & Shari Sukow to create a lot around the home at N6349 County Rd P, Town of Farmington
 - R3844A-15 – Rex & Teresa Nienow/Terrapin Properties LLC to create a building site on Genz Rd, Town of Ixonia

R3845A-15 – Kutz Farms LLC to create a new building site on E Pleasant Hill Rd and a lot around the buildings at N3258 County Rd N, Town of Jefferson
R3846A-15 – Roger & Sandra Anderson to create a new building site on Grogan Rd and a lot around the home at W6658 Sunset Ln, Town of Koshkonong
R3847A-15 – Dan & Toni Zastrow to create a lot around the home at N5307 Mud Lake Rd, Town of Lake Mills
R3848A-15 – Judith Gehler to create a lot around the home at W7412 Island Rd, Town of Waterloo
R3849A-15 – Denis Sorenson to create a new building site on Newville Rd, Town of Waterloo
R3850A-15 & R3851A-15 – Jerome A Karrels Trust, Shirley Howard Karrels Trust & John & Lisa Schwaller to create a 5-acre lot around the home at W2744 State Rd 106 and a Natural Resource zone adjacent, in the Town of Hebron
CU1854-15 – Dick Heckel/Robert & Catherine Muchka property, conditional use for a business service on County Road B, Town of Concord
CU1855-15 – Troy & Terry Letts, conditional use for an extensive on-site storage structure at N8246 Pipersville Rd, Town of Ixonia
CU1856-15 – Thomas Reblin, conditional use to allow a repair shop at W1282 Marietta Ave, Town of Ixonia
CU1857-15 – David Rasmussen, kennel at N3930 Betschler Rd, Town of Jefferson
CU1858-15 – Todd & Catherine Lueder, home occupation electrical business at N1204 Poeppel Rd, Town of Koshkonong

17. Possible Future Agenda Items

18. Upcoming Meeting Dates

November 16, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203
November 19, 7:00 p.m. – Public Hearing in Courthouse Room 205
November 30, 8:30 a.m. – Decision Meeting in Courthouse Room 203
December 14, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203
December 17, 7:00 p.m. – Public Hearing in Courthouse Room 203
December 21, 8:30 a.m. – Decision Meeting in Courthouse Room 203

19. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.



Of Jefferson County, 1541 Annex Road, Jefferson, WI 53549920-674-8734

Agenda

Jefferson County Nutrition Project Council

Workforce Development Center
874 Collins Road, Room 103, Jefferson

Date: Tuesday, October 27, 2015

Time: 2:00 p.m.

Committee Members: Karen Anfang, Carol Ellingson, Janet Gerbig, Cheryl Langlois, Barb Natrop, Rita Kannenberg, Holly Ingersoll

1. Call to Order
2. Roll Call/Establishment of a Quorum
3. Certification of Compliance with Opening Meetings Law
4. Review Agenda
5. Citizens Comments (Members who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of Minutes: July 28, 2015
7. Communications
8. Discuss HIPPA, Client Rights & Confidentiality Policies
9. Discuss Draft Nutrition Program Operations Policy
10. Discuss November/December Nutrition Educational Materials
11. Discuss 2016 & 2017 Suggested Donation
12. Roundtable meeting to discuss current and future services provided by Senior Dining and updates, issues and concerns regarding various meal sites
13. Adjourn

Next scheduled meetings: Tuesday, January 26, 2016
 Tuesday, April 26, 2016
 Tuesday, July 26, 2016
 Tuesday, October 25, 2016

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

***AMENDED**

**MID-WISCONSIN FEDERATED LIBRARY SYSTEM
BOARD OF TRUSTEES
MEETING NOTICE**

Tuesday, October 27, 2015

6:00 p.m. Meeting

Mid Wisconsin Federated Library System

112 Clinton Street

Horicon, WI 53032

AGENDA

The Following Items May Be Discussed and Possible Action Taken:

- I. Call to Order, Roll Call, & Welcome
- II. Public Comment (5 Minute Time Limit)
- III. Approval of Agenda
- IV. Minutes of Previous Meeting - September 29, 2015
- V. Financial Reports
 - A. Consolidated Financial Report
 - B. Approval of Latest Expenditures - Action
 - C. Approval of Director Requested Reimbursement- Action
- VI. MWFLS Operations Reports ~ Informational
 - A. Director's Report
 - B. Directors' Council & ~~trio~~ Directors' Council Report by Candy Graulich - 10-8-15
 - C. Technology Report
 - D. Merger Study Committee Report - 10-6-15; 10-19-15; 10-22-15
 - E. Interim Director Search Committee Report - 10-12-15
 - F. Building and Grounds Committee Report - 10-23-15
- VII. Unfinished Business
 - A. Discussion of Options to Selling Building and Land - Possible Action
- VIII. New Business
 - A. The MWFLS Board may convene into closed session under Exemption 19.85 (I) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." (Discussion of hiring the Interim Director).
- Action
 - B. Reconvene into Open Session - Action
 - C. Approval of Interim Director - Action
 - D. Approval to Begin Employment of Interim Director in November 2015 - Action
 - E. Creating a New Line Item in 2015 Budget for Interim Director - Action
 - F. ***Increasing the Hours of the Public Information Designer in 2016 - Action**
- IX. Adopt next meeting date & adjournment - Tuesday, November 24, 2015

At Mid-Wisconsin Federated Library System

112 Clinton St.

Horicon, WI 53032

For more information, please contact Sue Cantrell, System Director at
(920) 485-0833 or email cantrells@mwfls.org

If given seventy-two hour notice, MWFLS will accommodate the needs of qualified individuals with disabilities through auxiliary aids.

AGENDA

JEFFERSON COUNTY BOARD MEETING & PUBLIC HEARING

October 27, 2015 7:00 p.m.

**Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549**

- 1. CALL TO ORDER**
- 2. ROLL CALL BY COUNTY CLERK**
- 3. PLEDGE OF ALLEGIANCE**
- 4. CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**
- 5. APPROVAL OF THE AGENDA**
- 6. COMMUNICATIONS**
- 7. PUBLIC HEARING ON THE 2016 RECOMMENDED BUDGET (Public Comment on Budget items)**
- 8. PUBLIC COMMENT (Public Comment on Non-Budget agenda items)**
- 9. SPECIAL ORDER OF BUSINESS**
 - a. Jefferson County Alcohol Treatment Court Graduate
 - b. Presentation – United Way “Get Connected” – Megan Findlay

COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES

- 10. PLANNING AND ZONING COMMITTEE – Bittorf Zoning Petition**
 - a. Communications
 - Communications from Tyler Wilkinson, Axley Attorneys, regarding Bittorf Zoning Amendment Petition
 - Communication from Jay S. Smith, Neuberger, Griggs, Sweet & Smith, LLP, regarding Bittorf Zoning Amendment Petition
 - Communication from neighbors of Phillip and Sandra Bittorf
 - b. Comments in favor of rezoning petition
 - c. Comments opposed to rezoning petition
 - d. Zoning Report
 - Jefferson County Zoning Ordinance
 - Wisconsin State Statute
 - Draft Zoning Decision
 - e. Ordinance – Action on Zoning Petition
- 11. PUBLIC COMMENT (General)**
- 12. ANNOUNCEMENTS**
- 13. ADJOURN**

**PLEASE BRING PREVIOUSLY DISTRIBUTED COPY OF THE
2016 RECOMMENDED BUDGET TO THIS MEETING**

**NEXT COUNTY BOARD MEETINGS
NOVEMBER 10, 2015 – 7:00 P.M. – ROOM 205
(ADOPTION OF THE 2016 COUNTY BUDGET IS SCHEDULED FOR THIS MEETING)**

AGENDA
Administration & Rules Committee
Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549

***REVISED 10-23-2015**

Wednesday, October 28, 2015, Room 112, 8:30 a.m.

Committee Members

James Braughler, Vice Chair; Jennifer Hanneman; Steve Nass, Secretary; Amy Rinard, Chair; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of the September 30, 2015 Committee meeting minutes
7. Approval of the October 13, 2015 County Board meeting minutes
8. Communications
9. Discussion and possible action on Resolution "Amend supervisory district boundaries to reflect annexations"
10. Discussion and possible action on establishing 2016 bonus performance standards for County Administrator
11. Discussion & possible action on revising County Board Rules related to the new joint library board – Bridges Federated Library System Board
12. Discussion and possible action on Resolution – Amending access to Public Records Ordinance to address electronic media
13. Discussion and possible action on resolution referred for recommendation
 - a. Discussion and possible action on Resolution – Supporting new social security supplemental security income (SSI) asset limits and implementation of the Achieving a Better Life Experience Act (Referred to Human Services Board)
14. Discussion and possible action on resolutions, letters or reports from other governmental agencies
 - a. St. Croix County Resolution – "Supporting Constitutional Amendment Prohibiting Nonfiscal Matters in State Budget"
 - b. ***St. Croix County Resolution – "Opposing 2015 Senate Bill 294, Dismantling the Government Accountability Board"**
15. Discussion and possible action on Task Force assignments
16. Review Financial Reports (September)
 - a. County Administrator
 - b. Clerk of Courts
 - c. Corporation Counsel
 - d. County Board
 - e. Register of Deeds
17. County Administrator's monthly report

18. Tentative Future Meeting and Agenda Items (November 25, 2015)

All meetings in Room 112 at 8:30 a.m. unless noted

19. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

AGENDA

JEFFERSON COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)

Jefferson County Courthouse – **Room #202**

311 S. Center Avenue

Jefferson, WI 53549

Wednesday, October 28, 2015 at 12:00 noon

Committee Members

Randy Koschnick
Circuit Court Judge

Jim Schroeder
County Board Chair

Susan Happ
District Attorney

Paul Milbrath
County Sheriff

Carla Robinson
Clerk of Courts

John David
Mayor – City of Watertown

Jeffrey De La Rosa
Public Defender's Office

Martin Lastrilla
Department of Corrections

Ben Wehmeier
County Administrator

Kathi Cauley
Human Services Director

J. Blair Ward
Corporation Counsel

Lynn Forseth
Literacy Council Executive Director

Denis Sorenson
City of Waterloo Police Chief

Dr. Jeff Zaspel
Superintendent Fort Atkinson Schools

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from September 23, 2015 meeting.
5. Public comment.
6. Update on JCATC outcomes for 2014 and YTD 2015 to date (Sara Carpenter).
7. Update on SCRAM and Remote Breath (Sara Carpenter).
8. Discussion and possible action on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole
9. Coordination with Recidivism Council and other agencies.
10. Discussion on heroin/opiates.
11. Discussion and possible action on:
 - Recidivism Transition Form & quarterly reports;
 - Method for calculating time saved;
 - Waukesha County matrix for pay structures;
 - Cost of a drug court.
12. General discussion for long term objectives of the CJCC.
 - Out Brief from Treatment Courts Standards Training
 - Discussion and possible action on Treatment Courts Standards Training Action Plans
13. Agency updates.
14. Future meeting dates:

| | |
|--------------------|------------|
| *November 25, 2015 | 12:00 noon |
| *December 23, 2015 | 12:00 noon |
| January 27, 2016 | 12:00 noon |

 - * discuss combining November & December meetings into one meeting on Dec. 2nd or 9th
15. Adjourn.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.